



Car Line Expectations (Walkers and Bike Riders and Student Drivers)

Step 1: Arrive on campus during assigned drop off time.

All families will have a car tag to be displayed in the car windshield. Please display.

Preschool and Lower Division 7:45 am – 8:15 am

Middle and Upper Division Students 7:30 am- 8:00 am

Fee Based Before School Care for Preschool-5th Grade 7:00 am-8:00 am

Step 2: Follow the one way direction to Stop 1: Breezeway for preschool and lower division or Stop 2: Red Top walkway for middle and upper division students. All drivers/passengers stay in the vehicle at all times.

Step 3: A BCS team member will approach your car window before you arrive at Stop 1 or Stop 2 to ask the standard COVID-19 Health Screening Questions. If each question is answered with a “no”, your vehicle will receive a “green” slip under the windshield wiper to inform team members your child/ren/family have been screened. If you have answered any of the Health Screening Questions with “yes”, you will be asked to park in a visitor parking spot for additional questions.

Step 3b: Walkers and Bike Riders and Student Drivers

Walkers will be asked to stop by the “Walk In” gate by the office for Steps 4-6. Here they will be greeted by a BCS team member for the COVID-19 Health Screening and Temperature Check.

Bike Riders will follow the sidewalk and proceed to Stop 2 for their COVID-19 Health Screening and Temperature Check.

Student Drivers will follow the cross walk(s) and proceed to Stop 2 and proceed for Steps 4-6.

Step 4: Students will exit the vehicle to have their temperatures taken at STOP 1 or STOP 2 with a touchless/infrared thermometer. Students in car seats will receive assistance from a BCS team member. We will open the car door and assist with removing the child from their car seat. Drivers/passengers stay in the vehicle.

Step 5: If the child’s temperature reads above 100.4, you will be asked to park in a visitor parking spot. Your child’s temperature will then be taken again with the hospital grade oral thermometer.

Step 6: After your child’s temperature and COVID-19 Health Screening meets the CDC guidelines and the student is appropriately wearing their mask the driver will receive a thumb’s up to exit the campus. Preschool and Lower Division students (Kindergarten-3rd Grade) will be escorted to their classroom by a BCS team member. 4th and 5th grade students may proceed to their classroom. Middle and Upper division students may practice socially distancing on the red top until 7:45 and then proceed to their first period classroom.

Step 7: If a middle or upper division student is tardy, they should follow the above procedure in the lower division drop off line. If any student arrives after 8:15 am, please pull out of the main parking lot and into the office parking lot. Call 813-839-4297 and an office staff member will assist with following the drop off procedures.

Pick Up Expectations

Step 1: Arrive on campus during assigned pick up time. The main gate will open at 2:15 pm.

All families will have a car tag to be displayed in the car windshield. Please display.

All student pick-ups will occur at Stop 1: Breezeway

Preschool Students 2:30 pm – 2:45 pm

Lower Division Students 2:45 pm - 3:00 pm

Students Drivers, Bike Riders and Walkers will be Dismissed 2:55 pm

Middle and Upper Division Students 3:00 pm – 3:15 pm

Step 2: Students will stay in their classroom until “called” for by the BCS team. Drivers may be asked to circle the parking lot to help avoid a traffic jam.

Step 3: Lower division students not picked up by 3:00 pm will be escorted to a *fee based After School care program*.

Step 4: Middle division students not picked up by 3:15 pm will be escorted to a *fee based After School care program*.

Step 5: Upper division students not picked up by 3:15 will be directed to a *fee based Study Hall*

Parking Lot Procedures:

*5 mph at ALL times

*Please stay off cell phones at ALL times

*If parking, please park in the direction of the parking space.

*Please do not cut through the parking lot.

*Please follow all traffic signs, arrows and BCS team directions.

*We are grateful for your flexibility and understanding as we *all* work through a new drop off and pick up process. Please give yourselves additional time in the morning to drop off and time in the afternoon to pick up.

*Student drivers will need to register their vehicle and themselves as “student drivers” with Dr. Broderick Day.