



Addendum to BCS Volunteer Service Protocols and Procedures

Bayshore Christian School (BCS) has a priority of keeping all students, faculty/staff, volunteers and their families' safe during the COVID-19 Pandemic. These are general guidelines, in addition to our Volunteer Service Protocols & Procedures.

Eligibility To Volunteer

At this time, due to the COVID-19 Pandemic, the following stipulations are in place to ensure, to the best of our ability, the health and wellbeing of BCS students, staff, and YOU, the volunteer:

- Volunteers must be under the age of 65 (people 65 years and older are at higher risk of complications if diagnosed with COVID-19).
- Must have the signed COVID-19 waiver on file.
- Must give 24-hour notice if you cannot make your volunteer shift.
- Must complete the online the Health Screening questionnaire provided by BCS before every volunteer shift.
- Must check in and have a temperature check done prior to volunteering.

Volunteer Protocol

1. Volunteer MUST READ volunteer description of the specific event for which they are volunteering. This provides important information to which every volunteer must adhere.
2. CHECK IN location will be listed in the Sign Up for that specific volunteer opportunity. ALL volunteers must participate in COVID screening.
3. Please ONLY come during your assigned volunteer time frame to allow for proper social distancing. If you are not listed as a volunteer for that specific event, you MAY NOT volunteer.
4. If you are unable to make your assigned volunteer time, please REMOVE your name from the Sign Up and contact the BCS Task Representative to notify them. This allows the BCS Task Representative to fill this slot.

Proper On-Campus Attire

Volunteers must wear school-appropriate attire. You will be asked to re-schedule if not in proper attire. It is recommended you wear comfortable shoes. Please do not wear long jewelry that could catch on anything. It is recommended for volunteers with longer hair to pull it back so that your PPE can be worn comfortably. As always, you must wear your BCS Volunteer Badge while on campus.



PPE Required On Campus

The necessary Personal Protection Equipment (PPE) is required to volunteer at BCS. If the volunteer does not have their own, they will be provided one for a fee of \$10, along with instructions on how to care for your PPE. You will be responsible for any necessary care and maintenance of your PPE while on campus.

Sanitation & Social Distancing

- All volunteers are required to practice cleanliness and disinfect their volunteer area surfaces regularly. Wash your hands before, during, and after volunteering. You can use hand sanitizer if soap and water are not readily available.
- Please follow all social distancing protocol and measures where permitted. Stay alert and vigilant to signage on campus assisting you as you travel from one area to another.
- Cover your cough and sneezes with a tissue. If tissues are not available, cough and sneeze into your mask. Avoid touching your face and mask during your volunteer time.
- To minimize exposure, please use a tray to transfer/deliver items to classrooms and/or students.

Additional Volunteer Opportunities/Assignments

The role of the volunteer during COVID-19 is to help in many ways, including, but not limited to:

- Sanitation: Assisting BCS in maintaining a clean and safe campus.
- Screening: Assisting at Screening Stations by checking temperatures, verifying possible exposure, etc.